Flowcharting Standards – Please use ONLY the symbols shown below, following these guidelines:
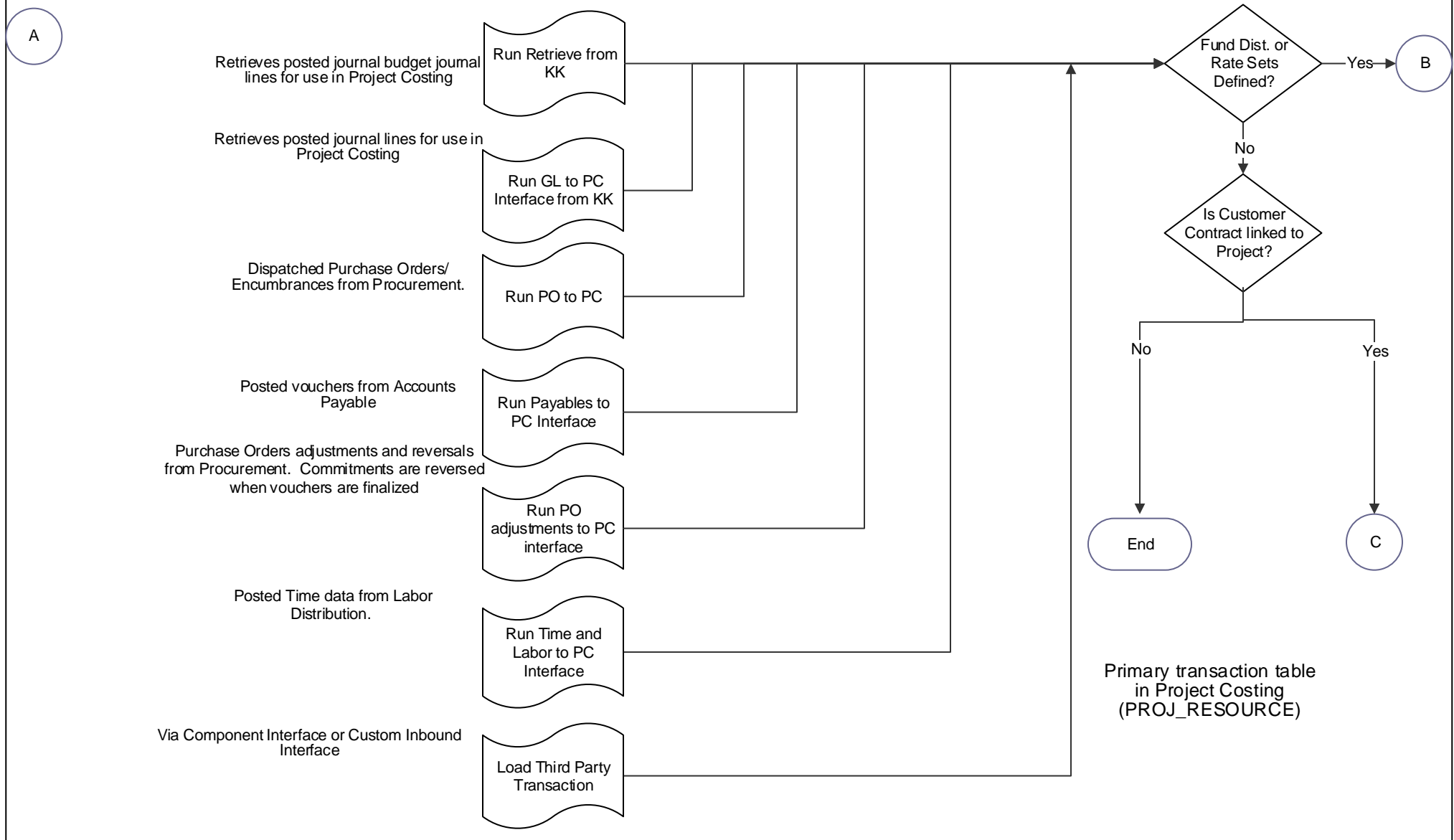
Template Key

Start/End - Indicates point at which the process begins or ends. Does not represent any activity.

Decision - shows a decision point, such as yes/no. Each path emerging from the diamond must be labeled with one of the possible answers.

System Task - Represents an individual step or activity in FI$Cal.

Manual Task - Represents an individual step or activity in the process that is made out of FI$Cal.

Input Documents – A paper document (or email) that is used for entering data in the process. For electronic data should be use the Interface shape.

Connector - On/Off-Page Connector. Used to avoid complex overlapping connector lines or to continue a process on a subsequent page. Connectors are labeled with UPPER CASE letters.

Interface – Data conversion from one electronic system to another.

Batch Process - Represents a batch process within Fi$Cal. Use a verb phrase (Process Invoice) NOT a noun phrase (Invoice Processing) to describe the step.

Flow Arrow

Intra Integration Process - A input or Output to some other process within the same capability

Output Documents - An electronic document that is created by the process and can be printed (for example – any kind of report).

Role

Swim lanes used to indicate which user role has primary responsibility for performing steps in the process. If an activity involves participation by more than one role, place it in the swim lane for the role with primary responsibility, or put it on the line that divides both roles.

Role Name

Role Name

PC3 - Collect, Distribute & Price Cost - Cost Collection

A

Retrieves posted journal budget journal lines for use in Project Costing → **Run Retrieve from KK**

Retrieves posted journal lines for use in Project Costing → **Run GL to PC Interface from KK**

Dispatched Purchase Orders/ Encumbrances from Procurement. → **Run PO to PC**

Posted vouchers from Accounts Payable → **Run Payables to PC Interface**

Purchase Orders adjustments and reversals from Procurement. Commitments are reversed when vouchers are finalized → **Run PO adjustments to PC interface**

Posted Time data from Labor Distribution. → **Run Time and Labor to PC Interface**

Via Component Interface or Custom Inbound Interface → **Load Third Party Transaction**

Fund Dist. or Rate Sets Defined? —Yes→ B

No

Is Customer Contract linked to Project?

No → End

Yes → C

Primary transaction table in Project Costing (PROJ_RESOURCE)

FI$Cal
Financial Information System for California
The Next Generation

PC3 - Collect, Distribute & Price Cost - Funds Distribution and Pricing

Distributes costs by applying rules to incoming transactions and assigning funds accordingly.

Calculates costs such as overhead from source rows if Rate Set defined.

Checks Funds Distribution rules against the assigned budget to confirm availability of appropriation authority and proper transaction accounting.

B Fund Dist or Rate Set Defined → Run Funds Distribution → Calculate Overhead Costs as applicable → Run Budget Checking → Is Customer Contract linked to Project? —No→ End

Is Customer Contract linked to Project? —Yes→ **C** Customer Contract linked to Project

C Customer Contract linked to Project → Run Pricing → Run CA Limits → Capital Project? —Yes→ PC4 – Project Capital

Capital Project? —No→ Run Process Project Accounting → Run PC Summarization → Run PO to PC → End

Calculates billable transactions from source rows if Rate Set defined.

Transaction and contract line level limits for all pending transactions. Over-the-limit (OLT) transactions are excluded from reimbursement processing and not sent to General Ledger or Billing.

Summarizes rows for enhanced reporting performance.

Make data available to Primavera and Hyperion for analysis.

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